

ENVIRONMENT & PLANNING SERVICE April - June 2008/09

Budget
for the year
£

Actual
Apr - Jun
£

%

0090	Economic Development
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Group Account	Description	Budget	Actual	%	
EMPLOYEE	Employee Expenses	33390.00	7387.26	22.12	Saving due to staff vacancy
TRANSPT	Transport Expenses	440.00	22.89	5.20	Saving due to staff vacancy
SUPPSERV	Supplies And Services	11520.00	215.07	1.87	Contribution of £5,000 to go to WCC for 'Destination Worcestershire'
		45350.00	7625.22	16.81	

0125	Print & Reprographic Unit
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Group Account	Description	Budget	Actual	%	
EMPLOYEE	Employee Expenses	138150.00	34714.20	25.13	
TRANSPT	Transport Expenses	100.00	0.00	0.00	
SUPPSERV	Supplies And Services	76800.00	9971.26	12.98	Maintenance agreement paid in arrears - first quarter now due
THIRDPP	Third Party Payments	2000.00	565.00	28.25	
CUSREC	Customer & Client Receipts	-15000.00	-1134.75	7.57	Income from external customers for calendar work will be received later in the financial year
CONTRIB	Other Grants Reimbur & Contrib	-10.00	-6.29	62.90	
		202040.00	44109.42	21.83	

0126	Photocopier Services
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Group Account	Description	Budget	Actual	%	
SUPPSERV	Supplies And Services	33080.00	358.02	1.08	Maintenance agreement paid in arrears - first quarter now due
		33080.00	358.02	1.08	

0136	Communications
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Group Account	Description	Budget	Actual	%	
EMPLOYEE	Employee Expenses	88520.00	14408.51	16.28	Staff vacancies in this area/service review
TRANSPT	Transport Expenses	350.00	43.94	12.55	Savings due to staff vacancies
SUPPSERV	Supplies And Services	4810.00	788.21	16.39	Savings due to staff vacancies
CONTRIB	Other Grants Reimbur & Contrib	-10.00	0.00	0.00	
		93670.00	15240.66	16.27	

Budget
for the year
£

Actual
Apr - Jun
£

%

0142	Planning Services
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Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	582980.00	118601.93	20.34
TRANSPT	Transport Expenses	3880.00	760.58	19.60
SUPPSERV	Supplies And Services	36640.00	11661.34	31.83
CUSREC	Customer & Client Receipts	-12500.00	-2727.25	21.82
CONTRIB	Other Grants Reimbur & Contrib	-20.00	0.00	0.00
		610980.00	128296.60	21.00

There have been staff vacancies within the service for the first quarter of the year
Savings in the first quarter are due to staff vacancies
Central Printing is higher than budgeted for in the first qtr (Issues & Ops Questionnaire)
Income from ad hoc supply of plans and documents

0143	Environmental Serv Management
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Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	407630.00	93470.02	22.93
TRANSPT	Transport Expenses	1500.00	180.37	12.02
SUPPSERV	Supplies And Services	18410.00	1502.60	8.16
CONTRIB	Other Grants Reimbur & Contrib	0.00	-3.09	0.00
		427540.00	95149.90	22.26

Seconded officer covered by Agency worker & waiting for overtime journals from standby/callout sheets
Car mileage lower than budgeted for in first quarter
Budget for office equipment has not been used in first quarter of year

Budget
for the year
£

Actual
Apr - Jun
£

%

0147 **Taxi Licensing**

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	129290.00	24139.19	18.67
TRANSPT	Transport Expenses	1380.00	0.00	0.00
SUPPSERV	Supplies And Services	3830.00	42.57	1.11
CONTRIB	Other Grants Reimbur & Contrib	-20.00	0.00	0.00
		134480.00	24181.76	17.98

Due to the Licensing review, there have been vacancies in the first quarter. The Manager post has now been appointed to and adverts will shortly go out for the other vacancies.
Savings on office equipment/consumables, printing and advertising in 1st qtr - these will be used by the end of the financial year

0157 **Proj Mngr-Lscp Imp/Est Enhance**

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	65060.00	12422.12	19.09
TRANSPT	Transport Expenses	1500.00	175.93	11.73
SUPPSERV	Supplies And Services	2450.00	462.14	18.86
		69010.00	13060.19	18.93

Vacant post in first qtr of year.
Car mileage is lower than budgeted due to staff vacancy
General office stationery and equipment underspent for first quarter

0437 **Market**

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	57540.00	21163.77	36.78
PREMISES	Premise Expenses	21720.00	16100.50	74.13
TRANSPT	Transport Expenses	0.00	90.33	0.00
SUPPSERV	Supplies And Services	44410.00	9900.64	22.29
CUSREC	Customer & Client Receipts	-159250.00	-23592.15	14.81
		-35580.00	23663.09	-66.51

Additional Staff cover
Includes full year NNDR payment

0602 **Corporate Traineeships**

Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	10610.00	0.00	0.00
		10610.00	0.00	0.00

No trainees currently in post

0704 **Allotments**

Group Account	Description	Budget	Actual	%
PREMISES	Premise Expenses	7360.00	1427.02	19.39
SUPPSERV	Supplies And Services	870.00	245.79	28.25
CUSREC	Customer & Client Receipts	-5540.00	-7954.42	143.58

Work for rotovating/tidying Allotments has been committed
Budget to be revised as income more than budgeted for

		Budget for the year £	Actual Apr - Jun £	%	
CONTRIB	Other Grants Reimbur & Contrib	0.00	-19.55	0.00	Plot deposit
		2690.00	-6301.16	-234.24	

0706	Concessionary Fares
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Group Account	Description	Budget	Actual	%	
EMPLOYEE	Employee Expenses	15040.00	2193.74	14.59	Includes costs for medical fees which come through on an ad hoc basis
SUPPSERV	Supplies And Services	26200.00	3588.78	13.70	Budget of £6665 for legal fees has not been used in the first quarter
THIRDPP	Third Party Payments	1246540.00	257409.87	20.65	Payments to Bus Operators
GRANTS	Government Grants	-233000.00	-99368.09	42.65	Includes b/f figure of £42,627 for smartcard startup costs
CUSREC	Customer & Client Receipts	-1750.00	-140.51	8.03	
		1053030.00	163683.79	15.54	

0710	Climate Change
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Group Account	Description	Budget	Actual	%	
SUPPSERV	Supplies And Services	6000.00	-726.44	-12.11	Budget to be used for sustainability consultants
		6000.00	-726.44	-12.11	

0711	Energy Conservation
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Group Account	Description	Budget	Actual	%	
SUPPSERV	Supplies And Services	300.00	0.00	0.00	Annual subscription costs
THIRDPP	Third Party Payments	9700.00	8396.00	86.56	Service Level Agreement - annual order to Warwickshire Energy Efficiency Advice Centre
		10000.00	8396.00	83.96	

0720	Waste Collection General
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Group Account	Description	Budget	Actual	%	
SUPPSERV	Supplies And Services	11000.00	1264.35	11.49	Publicity & promotion costs are lower than budgeted in first quarter
THIRDPP	Third Party Payments	45490.00	1489.49	3.27	Payments for 1st qtr due to paper merchant for collection from bring banks
CUSREC	Customer & Client Receipts	-6000.00	-51.00	0.85	Invoices have been raised for 1st qtr collection of textiles - income will show on next quarterly report
CONTRIB	Other Grants Reimbur & Contrib	-50670.00	5940.11	-11.72	Recycling Credits due for 1st qtr 2008/09
		-180.00	8642.95	-4801.64	

0722	Abandoned Vehicles
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Group Account	Description	Budget	Actual	%	
SUPPSERV	Supplies And Services	2180.00	92.85	4.26	Publicity & promotion budget has not been used in the first quarter
THIRDPP	Third Party Payments	20000.00	1279.00	6.40	Invoices for collection of vehicles for May and June 08 not included - costs have also been lower than

		Budget for the year £	Actual Apr - Jun £	%
CONTRIB	Other Grants Reimbur & Contrib	-14000.00	-99.57	0.71
		8180.00	1272.28	15.55

budgeted for which is also reflected in the income figure. Invoice to WCC for disposal costs has been sent - income will show in next quarter.

0732	Enforcement Officers
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Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	36670.00	11423.56	31.15
TRANSP	Transport Expenses	12700.00	3010.78	23.71
SUPPSERV	Supplies And Services	1950.00	383.28	19.66
CUSREC	Customer & Client Receipts	-1200.00	-270.00	22.50
CONTRIB	Other Grants Reimbur & Contrib	-200.00	0.00	0.00
		49920.00	14547.62	29.14

The review of Licensing which is now complete includes Enforcement-the cost centre will be restructured.

Fuel for June will show on the next qtr report - insurance costs will be applied later in the year

Income generated from issuing of flytipping/dog fouling fines

0733	Contaminated Land
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Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	10000.00	1592.35	15.92
GRANTS	Government Grants	0.00	-23929.00	0.00
		10000.00	-22336.65	-223.37

Actual is lower than budgeted for first quarter

DEFRA grant for specific project

0736	Health Administration
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Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	7000.00	4692.97	67.04
THIRDPP	Third Party Payments	7310.00	1014.39	13.88
CUSREC	Customer & Client Receipts	-16450.00	-16381.31	99.58
CONTRIB	Other Grants Reimbur & Contrib	-100.00	0.00	0.00
		-2240.00	-10673.95	476.52

Includes agency staff for 'Smoke free initiative' funded by grant money

Budget allows for microbiological monitoring and testing throughout the year

Includes income from pollution control permits now risk assessed - income higher than budgeted for

0739	Travellers & Unauth Campers
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Group Account	Description	Budget	Actual	%
THIRDPP	Third Party Payments	15000.00	497.50	3.32
		15000.00	497.50	3.32

Work has been committed for low level barrier repairs at Arrow Valley Park

0741	Licensing
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Group Account	Description	Budget	Actual	%
CUSREC	Customer & Client Receipts	-49600.00	-2956.75	5.96
		-49600.00	-2956.75	5.96

Income is due in the latter part of the year - budgets to be looked at at revised estimates

Budget
for the year
£

Actual
Apr - Jun
£

%

0742 **Hac Car & Pri Hir Veh General**

Group Account	Description	Budget	Actual	%
PREMISES	Premise Expenses	1750.00	-1000.00	-57.14
TRANSPT	Transport Expenses	4000.00	236.64	5.92
SUPPSERV	Supplies And Services	14820.00	1950.75	13.16
CUSREC	Customer & Client Receipts	-123210.00	-35530.01	28.84
		-102640.00	-34342.62	33.46

Rent for use of car park at bus station under negotiation - account currently on hold
 For use of mechanics when carrying out spot checks on taxis which has not been fully utilised this qtr
 Annual order for taxi signs has been committed but no actual expenditure in first quarter of year

0751 **Planning Applications**

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	16000.00	1122.10	7.01
CUSREC	Customer & Client Receipts	-250000.00	-39084.06	15.63
		-234000.00	-37961.96	16.22

For professional fees such as ongoing conservation advice
 Income lower than budgeted for - no major housing development works

0760 **Building Control**

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	4100.00	633.14	15.44
CUSREC	Customer & Client Receipts	-134760.00	-27913.24	20.71
		-130660.00	-27280.10	20.88

For professional fees (such as cross boundary working 'Wyre Forest)
 Income is lower than budgeted for this quarter

0770 **Woodland Management**

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	12760.00	-4600.00	-36.05
CONTRIB	Other Grants Reimbur & Contrib	0.00	-16175.11	0.00
		12760.00	-20775.11	-162.81

Order has been placed for major woodland works to be carried out in the Autumn - this work is supported
 by grant and S106 monies

0772 **Grazing Project**

Group Account	Description	Budget	Actual	%
SUPPSERV	Supplies And Services	500.00	0.00	0.00
THIRDPP	Third Party Payments	13640.00	0.00	0.00
CUSREC	Customer & Client Receipts	-5750.00	5749.00	-99.98
CONTRIB	Other Grants Reimbur & Contrib	-2000.00	0.00	0.00
		6390.00	5749.00	89.97

No materials have been purchased in the first quarter
 Annual order to Newgap for grazing has been committed with the first qtr payment due
 New agreement for grazing Licence for use of Papermill Farm is still being arranged by Property Services
 Income from Country Council due in last quarter of financial year

Budget
for the year
£

Actual
Apr - Jun
£

%

0791	Stores Oncost General Items
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Group Account	Description	Budget	Actual	%
PREMISES	Premise Expenses	380.00	150.14	39.51
TRANSPT	Transport Expenses	9400.00	2503.68	26.63
SUPPSERV	Supplies And Services	8040.00	145.30	1.81
THIRDPP	Third Party Payments	60.00	0.00	0.00
CUSREC	Customer & Client Receipts	-1500.00	-52.26	3.48
		16380.00	2746.86	16.77

Increased charges from Veolia for removal of trade waste from Crossgates Stores. Budget to be revised.

Includes provision for stock adjustments and material purchase for stores

Charges for use of storage space within the stores building will be journalled during the year

0792	Mechanics Oncost
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Group Account	Description	Budget	Actual	%
EMPLOYEE	Employee Expenses	194780.00	40522.60	20.80
PREMISES	Premise Expenses	0.00	0.00	0.00
TRANSPT	Transport Expenses	21900.00	5056.94	23.09
SUPPSERV	Supplies And Services	20870.00	3122.37	14.96
		237550.00	48701.91	20.50

Vacant Supervisor post - will be looked at as part of Crossgate Depot re-organisation

Expenditure for materials and protective clothing is less than budgeted for in first quarter of the year.